

Lancashire County Council

Internal Scrutiny Committee

Friday 4th March 2022 at 10.00 am in Cabinet Room 'B' - The Diamond Jubilee Room, County Hall, Preston

Agenda

Part I (Open to Press and Public)

No.	Item
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1.	Apologies
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2.	Disclosure of Pecuniary and Non-Pecuniary Interests
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Members are asked to consider any pecuniary and non-pecuniary interests they may have to disclose to the meeting in relation to matters under consideration on the agenda.

3.	Minutes of the meeting held on 21 January 2022	(Pages 1 - 6)
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4.	Ultra-Low Emission Vehicles	(Pages 7 - 18)
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5.	Update on the Proposal for a Task Group regarding Public Realm Agreements	(Pages 19 - 24)
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6.	Report of the Budget Scrutiny Review Panel	(Pages 25 - 30)
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7.	Work Programme 2021/22	(Pages 31 - 56)
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8.	Urgent Business
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An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the minutes, the chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the chief executive should be given advance warning of any member's intention to raise a matter under this heading.

9. Date of Next Meeting

The next meeting of the Internal Scrutiny Committee will be held on Friday 22 April 2022 at 10:00am in Committee Room B – The Diamond Jubilee Room, County Hall, Preston.

County Hall
Preston

L Sales
Director of Corporate Services

Lancashire County Council

Internal Scrutiny Committee

Minutes of the Meeting held on Friday, 21st January, 2022 at 10.00 am in Teams Virtual Meeting - Teams

Present:

County Councillor David O'Toole (Chair)

County Councillors

A Fewings	E Lewis
J Fillis	S C Morris
S Hind	P Rigby
A Hindle	J Shedwick
S Holgate	S Smith
T Hurn	

1. Apologies

No apologies were received.

2. Disclosure of Pecuniary and Non-Pecuniary Interests

No interests were declared.

3. Minutes of the meeting held on Friday 12 November 2021

Resolved: That the minutes from the meeting held on Friday 12 November 2021 were confirmed as an accurate record.

4. Commercialisation

The Chair welcomed Ajay Sethi, Head of Service Commercialisation to present an update outlining the activities to support the county council in creating the right environment for it to be more commercial.

Over the years Lancashire County Council has continued to look at ways to achieve savings, to look at commercially innovative ways to deliver services, and to capitalise on its traded services to help deliver services that cannot generate income.

The term commercialisation and income generation are open to interpretation and the county council did not have a clear position on this. On 6 August 2020, Cabinet approved the county council's Commercial Blueprint.

Members thanked Ajay for his presentation.

Comments and queries were raised by the committee and members of the Budget Scrutiny Review Panel (in accordance with Procedural Standing Order D13(1)) as follows:

- The School Catering Service was provided as an example of a successful commercialisation project, as a significant employer in over 500 schools across Lancashire with staff employed on the Foundation Living Wage. 70-75% of the service's supplies were sourced locally, which demonstrated support for the local economy and cut the need for long-distance travel. The service was recognised nationally as Local Authority Caterer of the Year.
- Members raised concerns that residents could perceive councils to be competing with local businesses. It was noted that this factor had been built into the business planning process and strategic case. Officers were mindful of the county council's reach and impact during decision-making.
- The Commercial Blueprint acknowledged that portfolio management was included in the Treasury Management Strategy. Nonetheless, the draft Application of Fees and Charges Policy would be relevant to the county council's estates and asset management.
- A key measure of success over the next five years would be that officers within each service were equipped with the skills, support, and resources to understand commercialisation and allow them to adopt a commercial practice. Another key target was to recognise and maximise opportunities for income generation, with a consistent approach across the county council.
- The committee queried how tensions between different services and their desired outcomes would be approached. It was explained that a number of factors would be considered, including meeting residents' needs, supporting the county council's ambition, and utilising the authority's assets to both cover costs and ensure social value.
- It was noted that the draft Application of Fees and Charges Policy placed responsibility on heads of service and senior managers. Commercial champions across the county council would be consulted to identify the additional resources and support needed to implement the policy in their service areas.
- It was acknowledged that the level of funding received from central government had reduced and may continue to do so. Therefore, a mechanism had been created to cover the cost of the county council's activity and offsets costs from rising demand in other areas. This would protect the authority's statutory functions, whilst allowing creativity and efficiency and not solely rely on central funding.
- It was clarified that, if a third-party contractor was deployed to deliver a function or service, there was a clear and consistent expectation across the county council (set out in the draft Fees and Charges Policy and

service level agreements, for example) that customer experience and satisfaction would be as important as delivery.

The Chair thanked Ajay for his presentation and answering the questions from the committee.

Resolved: That the report on commercialisation, in particular the differing aspects of the commercial programme and the draft Application of Fees and Charges Policy, be noted.

5. Public Realm Agreements

The Chair welcomed to the meeting County Councillor Charlie Edwards, Cabinet Member for Highways and Transport, Phil Durnell, Director of Highways, John Davies, Head of Service Highways and Ridwan Musa, Highways Service Manager (Operations).

The committee considered a presentation which provided information on the county council's Public Realm Agreements with district councils. At the committee meeting held on 10 September 2021, it was noted that Public Realm Agreements received a lot of attention from the public, therefore members felt it was important to consider the relationship between the county council and district councils, as well as the funding provided.

Comments and queries were raised by the committee and members of the Budget Scrutiny Review Panel (in accordance with Procedural Standing Order D13(1)) as follows:

- Regarding weed control, there were exceptional circumstances in Lancaster and Morecambe. It was explained that there had been a delay to the service being procured, though a supplier had been appointed and a schedule agreed for the year ahead. Officers from Lancashire County Council continue to work closely with officers from Lancaster City Council's Public Realm team.
- It was clarified that highways officers perform Highway Safety Inspections, and if there was an issue highlighted with grass verges this would be picked up by the relevant highways team. If councillors or members of the public identified any hazards during the period between inspections, they could report these to Lancashire Highways to be investigated and removed.
- It was explained that some functions such as grass cutting, were undertaken by parish councils and with funding received from Lancashire County Council to carry out an agreed number of cuts. To be consistent across all areas of the county, this figure was based on the Highways Management Plan and the county council's expected criteria.

- In response to members' queries about funding, it was clarified that the funding provided to district councils was determined by the level of responsibility delegated to them, as set out by each Public Realm Agreement. If any discrepancies were identified, they should be raised with officers at the county council.
- Members queried how the agreements were shared with district council officers. It was noted that each district council received a copy of the Public Realm Agreement, but officers would identify when the agreements were exchanged after the meeting.

It was agreed that a Task Group could be an effective way of further scrutinising Public Realm Agreements. The Chair advised that members interested in a task group should request one via the identified process.

The Chair thanked officers and County Councillor Charlie Edwards for their participation.

Resolved: That;

- i) The presentation provided by the Highways Service on Public Realm Agreements be noted; and
- ii) A scoping exercise be undertaken to identify the remit of a potential task and finish group on Public Realm Agreements to come back to the next meeting of the committee for agreement.

6. Report of the Budget Scrutiny Review Panel

The Chair welcomed County Councillor David Westley, Chair of the Budget Scrutiny Review Panel. The report presented to the committee provided a brief overview of matters considered by the Budget Scrutiny Review Panel at its meeting held on 2 November 2021, including the panel's request for its Terms of Reference to be updated.

There were no concerns raised by the committee and the Chair thanked County Councillor Westley for the report.

Resolved: That;

- i) The update provided by the Budget Scrutiny Review Panel following its meeting on 2 November 2021 be noted; and
- ii) The Budget Scrutiny Review Panel's Terms of Reference be updated to include monitoring approved budget growth items under 'Role of the Review Panel'.

7. Work Programme 2021/22

The committee considered a report which provided information on the work programme for the Internal Scrutiny Committee.

The topics included in the work programme were identified at the joint work planning workshop for Internal and External Scrutiny held on 9 July 2021.

The committee were also asked to consider the work programmes for the Education and Children's Services, External, and Health Scrutiny Committees.

There were no comments and queries raised by the committee.

Resolved: That the Internal Scrutiny Committee Work Programme 2021/22 be noted.

8. Urgent Business

There were no items of urgent business.

9. Date of Next Meeting

It was noted the next meeting of the Internal Scrutiny Committee will be held on 4 March 2022 at 10:00am at County Hall, Preston.

L Sales
Director of Corporate Services

County Hall
Preston

Internal Scrutiny Committee

Meeting to be held on Friday, 4 March 2022

Electoral Division affected:
(All Divisions);

Corporate Priorities:
Protecting our environment;

Ultra-Low Emission Vehicles

(Appendix 'A' refers)

Contact for further information:

Andrew Burrows, Tel: 01772538540, Fleet Services Manager,
andrew.burrows@lancashire.gov.uk

Brief Summary

The move to ultra-low and zero tailpipe emission vehicles contributes to county council objectives to reduce harmful emissions from its own fleet of vehicles and to improve the environment and Public Health within Lancashire.

This report details measures to introduce ultra-low emission vehicles into the fleet, the challenges this presents and how these can be overcome, and what technologies and options may be applicable to the fleet in the future

Recommendation

The Internal Scrutiny Committee is asked to review and question the direction and progress in introducing ultra-low emission vehicles to the fleet, and the future options expounded in the report.

Detail

Background and present position

The move to ultra-low and zero tailpipe emission vehicles contributes to county council objectives to reduce harmful emissions from its own fleet of vehicles and to improve the environment and Public Health within Lancashire.

Vehicles driven by electric motors, instead of conventional Internal Combustion Engines (ICEs), either through plug in Electric Vehicles (EVs) or Fuel Cell Electric Vehicles will contribute to this goal. Earlier commercially available models did not meet the operational requirements of the various users within the county council, but increasingly models are becoming commercially available with greater driving range

between charges and a greater choice of suitable models. Furthermore, reductions in the price (taking into account the government's plug-in grant) and the overall lower revenue running costs of Electric Vehicles, compared to Internal Combustion Engines, make Electric Vehicles a viable option in more operational scenarios over the whole life of the vehicles.

Because of the high initial purchase costs of Electric Vehicles and other Zero Tailpipe Vehicles, typically from around 25% for cars and small vans rising to around 300% for large heavy vehicles (including the plug-in grant), in September 2021 Cabinet agreed investment of £1.985m to fund the adoption of Electric Vehicles and Zero Tailpipe Emission Vehicles within the county council's fleet. The funding of £1.985m has been provided by the creation of a reserve at the 2020/21 financial year end. Where the projects are capital in nature and either create or enhance a county asset, the project will be included in the capital programme with the relevant contribution from the reserve to fund this, therefore there are no borrowing or interest payments required.

For plug-in Electric Vehicles, a charging infrastructure is required at county council sites where the vehicles either reside or visit. In September 2021, Cabinet approved investment of £1m to fund the installation of site charging infrastructure at county council offices and depots where Electric Vehicles will be based. Funding of £1m has been provided by the creation of a reserve at the 2020/21 financial year end. Where the projects are capital in nature and either create or enhance a county council asset, the project will be included in the capital programme with the relevant contribution from the reserve to fund this, therefore there will be no borrowing or interest payments required.

The county council currently purchases electricity which is generated through renewable sources via its existing energy contracts. The provision of charging points for fleet vehicles will facilitate the reduction of the county council's use of fossil fuels and so contribute to a reduction in the carbon footprint of the council.

A working group of officers from Fleet Services, the Asset Management Service and the Design & Construction Service has been established to manage and direct the installation of Electric Vehicle charging infrastructure at county council sites. The planned locations to install Electric Vehicle charging initially are:

- Bamber Bridge Fleet Workshop (expected installation to be completed 24 February 2022 – Picture 1 (Appendix A) is a photo of the 22KW charging point being used)
- Burnley (Hapton) Network 65 Fleet Workshop
- Caton Hornby Road Highways Depot and Fleet Workshop
- Cuerden Mill Highways Depot
- Whalley Riddings Lane Highways Depot and Fleet Workshop
- Burnley (Heasandford) Widow Hill Road Highways Depot and Parking Services
- Singleton Grange Road Highways Depot and Parking Services
- Wrightington Moss Lane Highways Depot
- Bacup Rossendale Highways Depot

- Lancaster White Cross Parking Services
- Preston County Hall Parking Services

Locations chosen for the installation of Electric Vehicle charges will be those where Electric Vehicles will be based or operate from, and solutions for charging infrastructure will all be site dependent. There is not a one-size-fits-all solution for all sites. Solutions will therefore vary at each site, being dependent on factors such as the capacity of the existing network supply and costs of upgrading; the existing internal site electrical supply infrastructure and costs of upgrading; the volume and sizes of Electric Vehicles based at or using each site and the specific charging requirements, such as the number of vehicles that have to be charged at one time; whether longer duration overnight charging is suitable for some or all vehicles and whether smart charging solutions can be used. Factors that will need to be considered in designing site specific solutions will include:

- Whether it is possible to charge vehicles in turn overnight to spread load and reduce peak supply requirements;
- Charging vehicles only to the level they need for service requirements rather than to a full charge every time;
- Linked to both of the above points, the maximum output of chargers required on each site (this may be a combination of low and higher output chargers);
- The requirements for on demand rapid charging; and

(Note, higher output Rapid Charging is only possible using more expensive direct current (DC) chargers. Direct current charger units range in cost from around £15,000 to over £50,000 each, depending on power output (not including the costs of upgrading network and site supply infrastructure and other necessary works). This compares with approximately £1,000 each for an 22kw AC charger unit, as to be installed at the Bamber Bridge Fleet Depot. Not all Electric Vehicles are capable of using rapid chargers, and some current Electric Vehicle models can only charge at a maximum 11kw alternating current (AC). As the size of batteries increase, so will the need for higher capacity charging.)

- The usage regimes of vehicles etc.

It will not always be practically possible or economically viable to install either any charging infrastructure at all, or at the capacity required, at every county council location where Electric Vehicles may be suitable operationally. In such cases, other solutions to facilitate the use of ultra-low emissions may be viable, such as home charging by staff for Electric Vehicles or an alternative low emission technology such as hydrogen.

Other factors that will be considered to provide capacity where Electric Vehicle chargers are installed, alongside other requirements for upcoming site electrical supply capacities, are options around wind and solar power that may be used to

charge battery storage during the day when weather allows or, to use an existing network mains supply capacity to 'trickle charge' battery storage at a lower rate. The power held in the battery storage can then be used to supplement a network supply to charge vehicles, either overnight or to provide rapid charge boosts as required, without either the need to upgrade network supply or using lower cost network supply upgrade options.

Fleet Services has three Electric Vehicle vans in service (Pictures 2 and 3 show the county council's Electric Vehicle electric van logo) which are used within the Fleet Service and up to two of these are made available to other services to trial on a medium- or long-term basis to evaluate. Services can determine whether their current operational requirements would be accommodated or whether they may be able to adapt their current operational practices to facilitate using Electric Vehicles, in place of conventional Internal Combustion Engine vehicles.

Twelve electric estate cars for Parking Services enforcement teams have been ordered and are expected to be delivered around June 2022.

Highways Operations will also be an early adopter of Electric Vehicle vans, initially with a minimum of two Electric Vehicles per operational depot, for use by inspectors, but this requirement is expected to increase. Vehicle trials and demonstrations of the latest Electric Vehicle vans are currently being undertaken with the service to see how their initial requirements are best met. This may also increase the initial requirements for Electric Vehicles of the service. The Highways Service has proposed that as part of the decarbonisation of the service, it aims to have 25% of operational vehicles zero emission by 2025, 50% by 2030, and 100% by 2035.

Initially, installation of charging infrastructure will be focused on the locations the above-mentioned vehicles are to operate from, while at the same time considering the future requirements for other services at those sites.

Some services, depending on their operation patterns, may be able to top up or fully charge their Electric Vehicles at commercially provided on-street/service area charging facilities. This is likely to be facilitated through the current fuel card provider.

An issue that potentially restricts the use of Electric Vehicles within Lancashire for some services will be charging opportunities when vehicles are kept at the staff members' home for operational purposes. Such vehicles may not be taken to a depot where charging infrastructure is in place sufficiently frequently to keep the vehicle operating. Commercial, on-street or service area charging may be an option for some, depending on their work patterns, and use of commercially available rapid charging facilities may provide a solution.

An option under consideration is to charge vehicles at the staff member's home but this is often difficult if there is no off-road parking. However, the Highways Service is considering options to facilitate cables crossing a footway safely (Pictures 4 and 5 show footway cable channels) if vehicle charging on-street outside the residential property is available. Options to consider include how the cost of electricity used is reimbursed. Fleet services are considering options that include the use of fuel cards

that allow for electricity used at a residential property to charge a company vehicle to be charged directly to the authority. Also, the tracking system now fitted to all county council vehicles allows for information on Electric Vehicle charging to be recorded remotely that would then enable reimbursement of electricity used through the county council's Oracle expenses process.

The Asset Team have two bridge inspectors, based at home, who visit various bridge sites throughout the county each day and do not regularly visit a county council site. The vans they use are being replaced with Electric Vehicle vans which will normally need to be charged away from a county council depot. As a pilot of home charging arrangements for county council staff, suitable home charging installations will be provided at their place of residence. If for any reason home charging is not applicable or does not provide a full solution, it will be supplemented by commercial on-street charging as a part of the same pilot exercise.

The new tracking and driver behaviour system being installed in all county council Fleet Vehicles facilitates reports on all fleet vehicle usage to provide real data on whether vehicles in their current usage patterns are suitable for consideration of an Electric Vehicle alternative, and for those vehicles, what the minimum specifications should be, e.g. battery capacity (lower capacity batteries are cheaper, charge more quickly and potentially reduce charging infrastructure requirements) and aid specification linked to vehicle manufacturers' data.

Moving Forward

There are now several small vans and cars commercially available with options that will fit in with an increasing number of user requirements within the county. However, although starting to become available (realistically probably 24 months away for the county council), larger Electric Vehicles are still prohibitively expensive in many cases compared to an equivalent conventional Internal Combustion Engine. Range and charging requirements (time and capacity) are still issues that need careful consideration.

What has been considered, but generally discounted, is the use of hybrid vehicles. The green credentials of these vehicles are less proven. They do not, for example, qualify for the plug-in grant because of their real-world emission levels. This in turn makes them more expensive and economically less viable. Likewise, hybrids do not qualify for all Ultra Low Emissions Zones. Many hybrids use petrol engines, rather than diesel, which brings problems for fuelling security (the county council has bunkered fuel stocks of diesel, but on-site storage of petrol has significantly more safety and regulatory requirements and would not be economically viable to do for the number of vehicles that may be put into service. Because of this, there is no plan at present to introduce hybrid vehicles. However, for future requirements, such as heavy trucks or accessible buses (Intelligent Transport System vehicles) diesel hybrids may still be an option.

The other potentially viable option for Ultra Low Emission vehicles within Lancashire is those powered by hydrogen. There are two forms of technology developed. One is the use of hydrogen to power fuel cells to run an electric motor, and the other is a form of Internal Combustion Engine that runs off hydrogen. Both technologies allow

for substantially zero tailpipe emissions and come within the Ultra-Low Emission scope. The use of hydrogen would significantly reduce the cost and infrastructure needed for charging, providing a supply is available locally, especially where the electricity supply network needs considerable upgrading to provide sufficient charging capacity and at more remote sites. At present the nearest proposed commercial hydrogen station is at BOC close to the A580 at St Helens, a few miles outside of Lancashire, but it is expected that provision will grow over the next few years and there may be options for hydrogen fuel to be stored in depots for county council vehicles. For some larger vehicles, hydrogen may be a practical solution for the county council.

The other consideration for the council in terms of decarbonisation will be the source of hydrogen supplied. Green hydrogen is produced by sustainable methods, such as wind turbines or hydroelectric to produce electricity that is then used to produce hydrogen by electrolysis. Blue hydrogen is made from fossil fuels and then carbon capture used to remove emissions. Grey hydrogen is the same as blue hydrogen but where the emissions are not captured. The authority would, as it does with electricity, need to consider the credentials of the supply.

Technology in transport and vehicles, especially Ultra-Low Emissions Vehicles, is constantly changing, and it is necessary to both keep abreast of what is becoming available in the future and to consider how much investment is made in one technology that may ultimately be redundant. For example, the authority could invest many millions in providing full capacity to charge 'unlimited' numbers of Electric Vehicles at all its sites to cover 'expected' future requirement, only to find that current technology in relation to battery vehicles and charging systems is supplanted in the future.

The current and future work on specifying, procuring and installing Electric Vehicles and other ultra-low emission solutions, needs to be considered against the overall carbon footprint of what is done to achieve their use in service. For example:

- The carbon used in providing and installing Electric Vehicle charging facilities;
- The whole life 'cradle to grave' carbon cost of the vehicles;
- Local and national regulatory or statutory compliance requirements, such as clean air zones; and
- Carbon reduction mandates.

All of the above may shift the balance on any solution's real viability.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Risk management

Under investment in zero emission fleet vehicles will reduce carbon reduction and lower reduction in harmful vehicle emissions.

Local Government (Access to Information) Act 1985

List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A



Picture 1



Picture 2



Picture 3



Picture 4



Picture 5

Internal Scrutiny Committee

Meeting to be held on Friday, 4 March 2022

Electoral Division affected: N/A;

Corporate Priorities: Delivering better services;

Update on the Proposal for a Task Group regarding Public Realm Agreements (Appendix 'A' refers)

Contact for further information:

Hannah Race, Senior Democratic Services Officer, Tel: 01772 530655,
Hannah.Race@lancashire.gov.uk

Brief Summary

At the meeting held 21 January 2022, the Internal Scrutiny Committee agreed that a scoping exercise would be undertaken to identify the remit of a potential Task Group on Public Realm Agreements.

In consultation with officers in the county council's Highways Service, a scoping document has been drafted and is attached at Appendix 'A'.

Recommendation

The Internal Scrutiny Committee is asked to consider the scoping document, provided at Appendix 'A', and agree that a Task Group on Public Realm Agreements be established on that basis.

Detail

At the meeting held on 21 January 2022, the Internal Scrutiny Committee considered a report on Public Realm Agreements and agreed that a Task Group would be an effective way of facilitating further scrutiny. The following areas were highlighted for possible consideration:

- Relationships with other authorities
- Balancing environmental and financial issues
- Communication with the public

In consultation with officers in the county council's Highways Service, a scoping document has been drafted (Appendix 'A'). The draft scoping document proposes that the Task Group's focus would be to identify ways of improving communication

and information about Public Realm Agreements between the county council, district councils, and residents.

Should the Internal Scrutiny Committee agree to establish a Task Group on Public Realm Agreements, political groups will be asked to nominate county councillors to form the Task Group's membership. The Task Group will consider and agree its Terms of Reference at its first meeting.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Risk management

This report has no significant risk implications.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

**Overview and Scrutiny
Review Scoping Document**

Review Title:	Public Realm Agreements
Reasons for Review:	At the meeting held on 21 January 2022, the Internal Scrutiny Committee considered a report on Public Realm Agreements and agreed that a Task Group would be an effective way of facilitating further scrutiny. The following areas were highlighted for possible consideration: <ul style="list-style-type: none"> • Relationships with other authorities • Balancing environmental and financial issues • Communication with the public
Links with (complete appropriate option):	
Operational Plan	N/A
Risk and Opportunity Register	N/A
Civil Contingencies Register	N/A
Membership and Political Composition:	7 County Councillors consisting of: <ul style="list-style-type: none"> • 4 Conservative • 2 Labour • 1 Lib Dem/Green
Task Group Chair:	County Councillor John Shedwick
Initial Objectives:	To identify ways of improving communication and information about Public Realm Agreements between the county council, district councils, and residents.
Key lines of enquiry:	To consider: <ul style="list-style-type: none"> • The last financial review of Public Realm Agreements undertaken by the county council (2017/18) and whether more can be done to keep the agreements up to date. • Whether the district councils are well informed about how to request amendments to the agreements and funding. • How updates to the agreements with district councils are documented.

	<ul style="list-style-type: none"> • Environmental considerations, and how they can be better communicated. • The public's perception of the Public Realm and information available on Public Realm Agreements.
Call for Written Evidence:	<ul style="list-style-type: none"> • Information on the last financial review of Public Realm Agreements (2017/18). • Information about the process to document and/or amend Public Realm Agreements. • Information already available to the public about Public Realm Agreements, the responsibilities of different authorities, and environmental considerations.
Additional suggestions from members:	
Key documents and systems to consider:	<ul style="list-style-type: none"> • Existing Public Realm Agreements with each district council.
Other reference material:	<p>On the Public Realm generally:</p> <ul style="list-style-type: none"> • Streets for All: Advice for Highway and Public Realm Works in Historic Places (Historic England, 2018) • Streetscape and Public Realm (Local Government Association)
Other considerations:	
Related activity in the council?	N/A
Any consultations taking place?	N/A
Key Contacts and Presenters: e.g. Council Officers Cabinet Members Council Partners Other Organisations Service Users Private/Voluntary/Independent Sector	<ul style="list-style-type: none"> • Phil Durnell, Director of Highways • John Davies, Head of Service Highways • Ridwan Musa, Highways Service Manager (Operations) • County Councillor Charlie Edwards, Cabinet Members for Highways and Transport
Site Visits: Internal/External	N/A
Work Shadowing:	N/A

<p>Publicity Who are the interested parties? How could the review be published?</p>	<ul style="list-style-type: none"> • District Councils • Lancashire's residents • The outcomes of the review will be presented to the Internal Scrutiny Committee and published as part of the relevant meeting agenda.
<p>Initial Timescales for Completion and Deadlines:</p>	<ul style="list-style-type: none"> • First meeting: April 2022 • Review to be completed by: June 2022 • Report presented to committee in September 2022
<p>Lead Officers:</p>	<ul style="list-style-type: none"> • Hannah Race, Senior Democratic Services Officer • Sam Parker, Senior Democratic Services Officer

DRAFT

Internal Scrutiny Committee

Meeting to be held on Friday, 4 March 2022

Electoral Division affected:
(All Divisions);

Corporate Priorities:
N/A

Report of the Budget Scrutiny Review Panel

Contact for further information:

Hannah Race, Senior Democratic Services Officer, Tel: 01772 530655,
hannah.race@lancashire.gov.uk

Brief Summary

This report presents a brief overview of matters presented and considered by the Budget Scrutiny Review Panel at its meeting held on 2 February 2022.

Recommendation

The Internal Scrutiny Committee is asked to note the update provided by the Budget Scrutiny Review Panel following its meeting on 2 February 2022.

Detail

Update from the Meeting held on 2 February 2022

Updated Terms of Reference for Budget Scrutiny Review Panel

The Budget Scrutiny Review Panel considered and noted its updated Terms of Reference, as agreed by the Internal Scrutiny Committee on 21 January 2022.

Monday Matters 2021/22 Position – Quarter 3

A copy of the report to be presented to Cabinet at its meeting on 3 February 2022 was presented to the Budget Scrutiny Review Panel by Neil Kissock, Director of Finance.

The report provided an update to Cabinet on the county council's 2021/22 revenue and capital financial position, as at the end of November 2021, and an updated medium-term financial strategy (MTFS) covering the period 2022/23 to 2024/25.

In summary, the report noted the following:

- i) The 2021/22 revenue forecast was £881.413m, representing a projected underspend of £23.49 (2.66%) of the agreed budget;
- ii) The MTFS had been updated for the current expectations of levels of funding, savings delivery, demand, and inflation;
- iii) At Full Council in February 2021, the MTFS showed a deficit of £30.470m in 2022/23 and £50.048m in 2023/24. The forecast now indicated a financial deficit of £21.690m in 2022/23 and £42.820m by 2024/25;
- iv) The council was forecast to hold a General Reserve against unforeseen issues of £23.44m representing circa 3% of next budget, which was unchanged from the previously reported position; and
- v) The council was forecast to hold £204.450m of uncommitted transitional reserve at the end of the financial year. This was sufficient to meet the forecast gap for all years covered by the MTFS, 2022/23 to 2024/25.

Members raised several queries, the main points of which are summarised below:

- The forecast use of the council's reserves for future years was an estimate, based on funding expectations and current and anticipated demand for services. The plan to develop further savings proposals was expected to reduce the funding gap and the need to draw on reserves. Nonetheless, any additional spending agreed for 2022/23 would increase the funding gap.
- The delay in delivering savings was primarily related to increased expenditure on Adult Social Care. The council's progress to deliver deferred savings proposals would be included in future Money Matters reports to Cabinet.
- An additional £470,000 to spend on Public Realm Agreements was included in the budget for 2022/23. This information was not provided explicitly in the Money Matters report.
- The delivery variances provided for highways/transport projects resulted from projects being ahead of, or falling behind, schedule during the financial year. The budgets, timelines and targets for each programme were closely monitored.
- The circa 6% increase to the National Living Wage would increase the council's expenditure on social care, to ensure commissioned care providers could pay staff the minimum wage. Foundation Living Wage was not increasing to the same extent as National Living Wage.

Members requested that additional information on the following areas be provided after the meeting:

- The process to make and scrutinise decisions for large capital expenditure (in addition to the agreed budget) on highways projects, such as the further £5m expected for the Heysham-M6 link road.
- The individual budgets and timelines for the council's highways/transport schemes planned across multiple years, including the Safer Roads Scheme and the Lancashire Safer Travel Restart.
- The funding available for the Lancashire Safer Travel restart, including the funding already received, which would be carried into the new financial year, and the new funding to be provided in 2022/23.
- The South Lancaster Growth Catalyst, to clarify the county council's total contribution of £4.6m and information on how much had been spent to date.

Following a period of discussion about the reintroduction of the county council's Local Member Grant Scheme from January 2022, it was agreed to recommend to Cabinet that the grant allocated to members be increased to £4,000 per year. It was also noted that, when the scheme was reintroduced, the Deputy Leader of the Council had highlighted the Executive's willingness to review and consider increasing the grant in the future.

Members reflected that they were not able to make any other recommendations regarding the budget proposals for 2022/23 because the information provided in the Money Matters report to Cabinet was not detailed enough. The Panel welcomed the opportunity to scrutinise the council's budget and agreed that more information on savings proposals and growth items should be provided earlier, in order to allow the Panel to comment more effectively.

The following was agreed:

Resolved: That

- i) The Money Matters 2021/22 Position – Quarter 3 and recommendations to Cabinet be noted;
- ii) A breakdown of significant changes to the budget for 2022/23 be provided to members of the Budget Scrutiny Review Panel within the next week, and that more information on proposed budget changes be included in future reports to the Budget Scrutiny Review Panel;
- iii) Regarding the budget proposals for 2022/23, it be recommended to Cabinet that the local member grant be increased as follows:

"The Budget Scrutiny Review Panel welcomes the reintroduction of local member grants of £2,000 per year but feels, in line with the Marmot Principles,

that increasing the local member grant to £4,000 per year, with effect from 1 April 2022, would have significant impact and support voluntary and third-sector organisations on the ground, across all 84 divisions of Lancashire County Council."

Budget Savings Overview

The Budget Scrutiny Review Panel considered an overview of budget savings, presented by Neil Kissock, Director of Finance.

The Panel was informed of the external Auditor's Annual Report on Lancashire County Council for 2020/21. The Panel agreed to consider the external auditor's recommendations on financial sustainability and suggest improvements to the council's arrangements, in advance of the budget process for 2023/24 and with the aim of reporting to Cabinet in September 2022. The final Auditor's Annual Report, including management's responses, would be circulated to members of the Panel ahead of Full Council on 17 February 2022.

The following was agreed:

Resolved: That

- i) The budget savings overview be noted; and
- ii) The Budget Scrutiny Review Panel would consider the improvement recommendations on financial sustainability included in the external Auditor's Annual Report for 2020/21 at future meeting dates (to be agreed), for the Panel to make recommendations to Cabinet in September 2022.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Risk management

This report has no significant risk implications.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

Internal Scrutiny Committee

Meeting to be held on Friday, 4 March 2022

Electoral Division affected:
(All Divisions);

Corporate Priorities:
N/A

Work Programme 2021/22

(Appendices 'A - D' refer)

Contact for further information:

Hannah Race, 01772 530655, Senior Democratic Services Officer,

hannah.race@lancashire.gov.uk

Brief Summary

The work programme for the Internal Scrutiny Committee is attached at Appendix 'A'. The topics included in the work programme were identified at the joint work planning workshop for Internal and External Scrutiny held on 9 July 2021.

The work programmes for other scrutiny committees are attached at Appendices 'B' and 'D'.

Recommendation

The Internal Scrutiny Committee is asked to:

- i) Consider key lines of enquiry for future meeting topics;
- ii) Discuss any additional representation required from key officers/cabinet members/partners; and
- iii) Note and comment on the work programmes of other scrutiny committees as appropriate.

Detail

A statement of the work to be undertaken by the Internal Scrutiny Committee for the 2021/22 municipal year is set out at Appendix 'A'. The committee is asked to note that for some items, the timetable is still being agreed with officers to ensure items are presented at the most appropriate time.

The work programme will be presented to each meeting for consideration by the committee.

Members are requested to discuss and agree the work programme, consider key lines of enquiry for future meeting topics and representation, and discuss any

additional representation required from key officers/Cabinet Members and partners as appropriate.

In addition, the committee is requested to note and comment as appropriate on the work programmes for other scrutiny committees as set out at Appendices 'B' – 'D' (Education and Children's Services Scrutiny Committee, External Scrutiny Committee and Health Scrutiny Committee), correct as of 21 February 2022.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Risk management

This report has no significant risk implications.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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N/A

Reason for inclusion in Part II, if appropriate

N/A

Internal Scrutiny Committee Work Programme 2021/22

The Internal Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled Committee meetings, task group, events, training and through use of the 'rapporteur' model.

The items on the work programme are determined by the Committee following the work programming session at the start of the municipal year in line with the Overview and Scrutiny Committees terms of reference detailed in the County Councils Constitution. This includes provision for the rights of County Councillors to ask for any matter to be considered by the Committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the Chair and Deputy Chair of all of the Scrutiny Committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the Internal Scrutiny Committee will:

- Determine which Overview and Scrutiny Committee considers a matter where this is not clear.
- Receive for approval requests from the other Overview and Scrutiny Committees to establish task groups and/or other working groups
- Receive for approval requests from the other Overview and Scrutiny Committees to establish as necessary joint working arrangements with district councils and other neighbouring authorities
- Review and scrutinise all services provided by the authority, unless specifically covered by the terms of reference of another Overview and Scrutiny Committee
- Consider matters relating to the general effectiveness and development of Overview and Scrutiny in the authority including training for County Councillors and Co-optees
- Recommend the Full Council to co-opt on to a Committee persons with appropriate expertise, without voting rights
- Establish arrangements for the scrutiny of member development, and receive reports from the Member Development Working Group

The Work Programme will be submitted to and agreed by the Scrutiny Committees at each meeting and will be published with each agenda. The dates are indicative of when the Internal Scrutiny Committee will review the item, however they may need to be rescheduled and new items added as required.

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Lead Officers/organisations	Proposed Date(s)
Appointment of a Joint Health Scrutiny Committee between 4 local authorities	To agree the appointment of a Joint Health Scrutiny Committee between the local authorities of Lancashire, Sefton, Knowsley and Liverpool to reconfigure stroke services across the North Mersey area. The proposal will affect residents of the West Lancashire area.	LCC Gary Halsall, Senior Democratic Services Officer	10 September 2021
Update from Budget Scrutiny Review Panel	To receive a general update from the Budget Scrutiny Review Panel	LCC Misbah Mahmood, Senior Democratic Services Officer	10 September 2021
Regulatory of Investigatory Powers Act (RIPA) Annual Report	To provide an annual update to the committee.	LCC Chris Wilkinson, Trading Standards Laura Sales, Director of Corporate Services	10 September 2021
Drainage issues in general	Requests have been received to look at general drainage issues in Lancashire and the policies around drains.	LCC Highways Department Phil Durnell, Director of Highways Service John Davies, Head of Service, Highways Ridwan Musa, Operations Manager	12 November 2021
Winter Maintenance – Highways	Annual update on Winter Maintenance.	LCC Highways Department Phil Durnell, Director of Highways Service John Davies, Head of Service, Highways Ridwan Musa, Operations Manager	12 November 2021
Quality of Highway Repairs	To review the standard of highway repairs carried out by external organisations and contractors.	LCC Highways Department Phil Durnell, Director of Highways Service John Davies, Head of Service, Highways	12 November 2021

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Lead Officers/organisations	Proposed Date(s)
		Ridwan Musa, Operations Manager	
Income Generation and Commercialisation Strategy	Update to committee on progress of recommendations from the Income Generation Task Group report and an update on the Commercialisation Strategy.	Ajay Sethi, Head of Commercialisation Members of the Budget Scrutiny Review Panel to be invited to attend/observe this item due to an interest in this topic from panel members.	21 January 2022
Public Realm Agreements	Consideration of Public Realm Agreements, who is responsible for what and the financial elements involved. Following an update/discussion on this item Members of the committee to decide whether a Task and Finish Group is required.	LCC Highways Department Phil Durnell, Director of Highways Service John Davies, Head of Service, Highways Ridwan Musa, Operations Manager Members of the Budget Scrutiny Review Panel to be invited to attend/observe this item due to an interest in this topic from panel members.	21 January 2022
Update from Budget Scrutiny Review Panel	To receive a general update from the Budget Scrutiny Review Panel following their November meeting.	LCC Senior Democratic Services Officer	21 January 2022
Ultra-Low Emission Vehicles	Following improvements to range etc, LCC has now procured its first electric vehicles (small vans). No new petrol or diesels cars will be available from 2030. Issues remain regarding suitability of current designs for county council activities, but these are diminishing as designs improve. Charging issues too.	LCC Oliver Starkey, Head of Service, Public and Integrated Transport Phil Durnell, Director of Highways	4 March 22

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Lead Officers/organisations	Proposed Date(s)
	<p>Capital purchase cost of vehicles is substantially greater but whole-life costs more equivalent</p> <p>Currently technology for large vehicles isn't in place.</p>		
Update on the proposal for a Task Group regarding Public Realm Agreements	Following the committee's request at its meeting on 21 January 2022, an update regarding the proposal for a scrutiny Task Group.	LCC Senior Democratic Services Officer	4 March 2022
Update from Budget Scrutiny Review Panel	To receive a general update from the Budget Scrutiny Review Panel following their January meeting.	LCC Senior Democratic Services Officer	4 March 2022
Economic and Social recovery post Covid and the way forward.	<p>Being the second largest economy in NW, Lancashire hit hard on three fronts:</p> <ul style="list-style-type: none"> - under some form of restriction for majority of pandemic; AND - business sectors hardest hit are Lancashire's key sectors, manufacturing, hospitality, retail; AND - Impacts of a global health crisis exacerbated in significant areas of existing inequality and deprivation. <p>A recovery framework was devised in June 2020 and a new strategic vision has been developed in the Greater Lancashire Plan.</p>	LCC Stephen Young, Executive Director Growth, Environment, Transport & Community Services.	22 April 2022
Update on Reducing Single Use Plastics in Lancashire	An update report on the ongoing work to reduce single use plastics within the county council and	LCC Mike Kirby leading on this with support from Clare Johnson, Steve Scott, William	22 April 2022

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Lead Officers/organisations	Proposed Date(s)
	the development of a strategy to make LCC a SUP free authority where possible and feasible.	Maxwell, Rachel Tanner, Ginette Unsworth, Ajay Sethi.	
The Bus Service Improvement Plan/ Enhanced Bus Partnerships	In March 2021, government published its National Bus Strategy – 'Bus Back Better' with £3bn supporting funding during this parliament to be allocated to transport authorities.	LCC Oliver Starkey, Head of Service, Public and Integrated Transport Phil Durnell, Director of Highways	TBC
Youth Employment and Skills – impact on youth as one of the hardest hit groups during the pandemic	Consideration to be given to which scrutiny committee will be best to consider this item.	LCC	To be agreed
Regulatory of Investigatory Powers Act (RIPA) Annual Report	To provide an annual update to the committee.	LCC Chris Wilkinson, Trading Standards Laura Sales, Director of Corporate Services	July or September 2022
The Levelling Up Fund	To consider the following points of discussion in order to try and get funding to Lancashire from the Government for regeneration of high streets and transport in the next funding round: <ul style="list-style-type: none"> - Overview of the Fund and its aims - Submitting a bid - Priorities for Lancashire 	LCC John Davies, Head of Service, Highways Phil Durnell, Director of Highways Service Bite Size Briefing also being arranged in due course.	July 22

Education and Children's Services Scrutiny Committee

Work Programme 2021-22

The Education and Children's Services Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled committee meetings, task group, events, and through use of the 'rapporteur' model.

The items on the work programme are determined by the committee following the work programming session at the start of the municipal year in line with the Overview and Scrutiny Committees Terms of Reference detailed in the county council's Constitution. This includes provision for the rights of county councillors to ask for any matter to be considered by the committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the chair and deputy chair of all of the scrutiny committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the Education and Children's Services Scrutiny Committee will:

- Scrutinise matters relating to education delivered by the authority and other relevant partners
- Fulfil all the statutory functions of an Overview and Scrutiny Committee as they relate to education functions of a children's services authority
- Scrutinise matters relating to services for children and young people delivered by the authority and other relevant partners.
- Review and scrutinise any matter relating to the planning, provision, and operation of the health service in the area and make reports and recommendations to NHS bodies as appropriate
- Invite interested parties when reviewing any matter relating to the planning, provision, and operation of the health service in the area, to comment on the matter and take account of relevant information available, particularly that provided by the local healthwatch
- Review and scrutinise any local services planned or provided by other agencies which contribute towards the health improvement and the reduction of health inequalities in Lancashire and to make recommendations to those agencies, as appropriate

Appendix B

- Take steps to reach agreement with NHS body, in the case of contested NHS proposals for substantial service changes
- Refer a matter to the relevant secretary of state in the case of contested NHS proposals for substantial service changes where agreement cannot be reached with the NHS
- Refer to the relevant secretary of state any NHS proposal which the committee feels has been the subject of inadequate consultation
- Scrutinise the social care services provided or commissioned by NHS bodies exercising local authority functions under Section 31 of the Health Act 1999
- Draw up a forward programme of health scrutiny in consultation with other local authorities, NHS partners, the local healthwatch, and other key stakeholders
- Acknowledge within 20 working days to referrals on relevant matters from the local healthwatch or local healthwatch contractor, and to keep the referrer informed of any action taken in relation to the matter
- Require the chief executives of local NHS bodies to attend before the committee to answer questions, and to invite the chairs and non-executive directors of local NHS bodies to appear before the committee to give evidence
- Invite any officer of any NHS body to attend before the committee to answer questions or give evidence.

The work programme will be submitted to and agreed by the scrutiny committees at each meeting and will be published with each agenda.

The dates are indicative of when the Education and Children's Services Scrutiny Committee will review the item, however, they may need to be rescheduled and new items added as required.

Appendix B

Topic	Scrutiny Purpose	Lead Officers/organisations	Proposed Meeting Date
School Place Planning	'How to' guide on school place planning ahead of the updated School Place Provision Strategy 2021-2026 release	Director of Strategy and Performance/Head of Asset Management/Admissions Manager	1 September 2021
Maintained Nurseries	Update on the local authority's engagement with maintained nurseries	Acting Director of Education, Culture and Skills/Interim Head of Early Years	5 October 2021
School Place Provision Strategy 2022-25	Review of the draft School Place Provision Strategy 2022-25 prior to Executive decision taken	Director of Strategy and Performance/Head of Asset Management	9 November 2021
Lancashire Education Strategy 2022-25	Review of strategy prior to Executive decision taken	Head of Service Education Improvement 0-11	9 November 2021
Children and Young People's Mental Health	Post Covid impact and progress update on CAMHS redesign	Director of Policy, Commissioning and Children's Health/NHS/Youth Council reps/School reps	7 December 2021
Children Looked After	Housing, EET, services/schools' transitions	Director of Children's Services/Head of Service Looked After Children Leaving Care	18 January 2022
Children's Health	Update on children's health in Lancashire post covid	Public Health Consultant	18 January 2022
Lancashire Schools Attainment Outcomes	Annual report on attainment outcomes in schools across Lancashire. To include impact of the catch up funding on attainment.	Acting Director of Education, Culture and Skills/Head of Service Education Improvement 0-11/Finance	22 February 2022
Road Safety	Update from Cllrs on the 'rapporteur' exercise to review data on children seriously injured and killed on Lancashire's roads	CC's Julia Berry, Ron Woollam and Rupert Swarbrick	16 March 2022

Appendix B

Topic	Scrutiny Purpose	Lead Officers/organisations	Proposed Meeting Date
Shaping Care Together	Update from NHS colleagues	NHS	16 March 2022
School Transport	Review of current travel schemes and potential initiatives (walking school buses, mums for lungs, school streets, shared rides, community bus schemes, road safety, update on the SEND home to school transport policy review)	TBC	20 April 2022
Children's Health	Update from Cllrs on 'rapporteur' exercises to review: Dental health Healthy Eating	CC's Cheetham and Jones CC's Hind and Sutcliffe	20 April 2022
Employment, Education or Training (EET)	Review of apprenticeships data, work based training, district data link, accessibility Review of measures in place and lessons learned - data trends, CLA, young carers, alternative provision colleges	Lancashire Enterprise Partnership District Council leads Director of Education, Culture and Skills Alternative Provision	17 May 2022

Bite size briefings (BSB) for councillors:

Subject	Delivered by	Date of session/recording
Responsibilities of the county council and school governing bodies for schools	Sarah Callaghan	21 September View and Review (lancsccl.net)
SEND sufficiency	Sally Richardson	21 September View and Review (lancsccl.net)
School Place Planning	Mel Ormesher	13 October View and Review (lancsccl.net)

Appendix B

SEND Overview and APP Update	Sally Richardson	24 November 10am View and Review (lancsccl.net)
Early Years	Andrew Cadman	6 December 11.15am View and Review (lancsccl.net)
Children's Permanence Service	Brendan Lee	26 January 2pm View and Review (lancsccl.net)
Family Safeguarding	Mandy Williams	2 February 2022, 10am View and Review (lancsccl.net)

Additional topics identified:

- SEND – COVID recovery, in-house ed psych and assessors vs costs to external agencies, auditory and sensory disorder, costs, short breaks - BSB
- Provision in Lancashire schools for bilingual children
- PHSE and life planning in schools
- Maintained nurseries update to Cabinet
- Child poverty
- Children and young people's mental health update – impact and outcomes from information presented at Dec meeting and BSB for members
- Potential inquiry day on children and young people's mental health – recommendation from Dec meeting

Task Group recommendation updates:

- Schools Causing Concern
- Pupils in special schools with medical conditions

External Scrutiny Committee Work Programme 2021/22

The External Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled or extraordinary committee meetings, task group, events, and through use of the 'rapporteur' model.

The items on the work programme are determined by the committee following the work programming session at the start of the municipal year in line with the Overview and Scrutiny Committees Terms of Reference detailed in the county council's Constitution. This includes provision for the rights of county councillors to ask for any matter to be considered by the committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the chair and deputy chair of all of the scrutiny committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the External Scrutiny Committee will:

1. Review and scrutinise issues, services or activities carried out by external organisations including public bodies, the voluntary and private sectors, partnerships and traded services which affect Lancashire or its inhabitants, and to make recommendations to the Full Council, Cabinet, cabinet members, cabinet committees, or external organisations as appropriate
2. Review and scrutinise the operation of the Crime and Disorder Reduction Partnership in Lancashire in accordance with the Police and Justice Act 2006 and make reports and recommendations to the responsible bodies as appropriate
3. In connection with 2. above, to require an officer or employee of any of the responsible bodies to attend before the committee to answer questions
4. Co-opt additional members in accordance with the Police and Justice Act 2006 if required, and to determine whether those co-opted members should be voting or non-voting
5. Review and scrutinise the exercise by risk management authorities of flood risk management functions or coastal erosion risk management functions which may affect the local authority's area

The Work Programme will be submitted to and agreed by the scrutiny committees at each meeting and will be published with each agenda.

Appendix C

The dates are indicative of when the External Scrutiny Committee will review the item, however, they may need to be rescheduled and new items added as required.

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Lead Officers/organisations	Proposed Date(s)
Community Safety Partnerships – Lancashire Strategic Assessment 2022-2025	Review the key themes within the Strategic Assessment, as the main elements that will feature in the Community Safety Agreement	Debbie Thompson, LCC	29 November 2021
Supporting Lancashire Businesses during COVID-19	Review of the funding made available from Government and to identify lessons learned to help inform recommendations for future joint working with District Councils	CC Aidy Riggott, Cabinet Member for Economic Development and Growth, Andy Walker, LCC	
Universal Credit in Lancashire	Update from LCC Welfare Rights Service on the implications on county council frontline services and budgets.	LCC and DWP representatives	11 January 2022
Electricity North West	Response to Storm Arwen	ENW representatives	
Strengthening Flood Risk Management and Preparedness	Progress report on agreed actions arising from recommendations of scrutiny task and finish group review.	Rachel Crompton and Laura Makeating, Flood Risk Managers, LCC and CC Shaun Turner, Cabinet Member for Environment and Climate Change	1 March 2022
Community Safety Agreement 2022-25	Review the proposed agreement for 2022-2025	Debbie Thompson, LCC	12 April 2022

Topics to be scheduled at the request of the committee:

- Universal Credit in Lancashire – Welfare Rights Services
- Electricity North West – Storm Arwen review outcomes

Topics for potential inclusion on the programme:

- Transport for the North – infrastructure and routes
- Decarbonisation in Lancashire
- Road Safety Partnership (Community Safety Partnerships) - Review of strategy/policy and preparations for the new changes to the Highway Code
- Greater Lancashire Plan
- HS2

Health Scrutiny Committee Work Programme 2021/22

The Health Scrutiny Committee Work Programme details the planned activity to be undertaken over the forthcoming municipal year through scheduled committee meetings, task group, events and through use of the 'rapporteur' model.

The items on the work programme are determined by the committee following the work programming session carried out by the steering group at the start of the municipal year in line with the Overview and Scrutiny Committees' Terms of Reference detailed in the county council's Constitution. This includes provision for the rights of county councillors to ask for any matter to be considered by the committee or to call-in decisions.

Coordination of the work programme activity is undertaken by the chair and deputy chair of all of the scrutiny committees to avoid potential duplication.

In addition to the terms of reference outlined in the [Constitution](#) (Part 2 Article 5) for all Overview and Scrutiny Committees, the Health Scrutiny Committee will:

- Scrutinise matters relating to health and adult social care delivered by the authority, the National Health Service and other relevant partners.
- Review any matter relating to the planning, provision, and operation of the health service in the area, to invite interested parties to comment on the matter and take account of relevant information available, particularly that provided by the local healthwatch.
- In the case of contested NHS proposals for substantial service changes, take steps to reach agreement with the NHS body.
- In the case of contested NHS proposals for substantial service changes where agreement cannot be reached with the NHS, refer the matter to the relevant secretary of state.
- Refer to the relevant secretary of state any NHS proposal which the committee feels has been the subject of inadequate consultation.
- Scrutinise the social care services provided or commissioned by NHS bodies exercising local authority functions under the Health and Social Care Act 2012.

- Request that the Internal Scrutiny Committee establish as necessary, joint working arrangements with district councils and other neighbouring authorities.
- Draw up a forward programme of health scrutiny in consultation with other local authorities, NHS partners, the local healthwatch, and other key stakeholders.
- Acknowledge within 20 working days to referrals on relevant matters from the local healthwatch or local healthwatch contractor, and to keep the referrer informed of any action taken in relation to the matter.
- Require the chief executives of local NHS bodies to attend before the committee to answer questions, and to invite the chairs and non-executive directors of local NHS bodies to appear before the committee to give evidence.
- Invite any officer of any NHS body to attend before the committee to answer questions or give evidence.
- Recommend Full Council to co-opt on to the committee persons with appropriate expertise in relevant health matters, without voting rights.
- Establish and make arrangements for a Health Steering Group, the main purpose of which to be to manage the workload of the full committee more effectively in the light of the increasing number of changes to health services.

The work programme will be submitted to and agreed by the Health Scrutiny Committee at each meeting and will be published with each agenda.

The dates are indicative of when the Health Scrutiny Committee will review the item, however, they may need to be rescheduled and new items added as required.

Health Scrutiny Committee Work Programme

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Lead Officers/organisations	Proposed Date(s)
Lancashire & South Cumbria Pathology Collaboration	Seek assurances from the patient's perspective, impact on workforce; service provision in west Lancashire.	LSCFT	14 September 2021
Community Mental Health Transformation programme	Early engagement on the programme - background/case for change; how this will affect methods of service delivery; changes to accessibility and pathways including urgent; which partners involved, next steps and timescales	LSCFT	
Increasing vaccination uptake and addressing inequalities	Joint report from the NHS, the council for voluntary services, and the borough councils delivering the local vaccination programme.	LCC Public Health, Lancashire & South Cumbria ICS, CVS and borough councils	2 November 2021
Workforce GP shortage	Progress made in relation to recommendations of the 2017 scrutiny inquiry report	NHS England North West and Lancashire & South Cumbria ICS	14 December 2021 (cancelled)
Housing with Care and Support Strategy	Progress on the implementation of the strategy	LCC Adult Services	1 February 2022
Lancashire & South Cumbria - Enhanced Acute Stroke Services programme	Consider the business case for the reconfiguration of stroke services in the area.	Lancashire and South Cumbria Integrated Stroke and Neurorehabilitation Delivery Network (ISNDN)	
Lancashire Safeguarding Adult Board	Annual Report 2020/21	LCC Officers - TBC	22 March 2022
New Hospitals Programme	Update on options	Rebecca Malin and Jerry Hawker, New Hospitals Programme	
Shaping Care Together	Update on the programme	Jackie Moran, West Lancashire CCG	

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Lead Officers/organisations	Proposed Date(s)
Disabled facilities Grants - TBC	Report on the differing allocations of Disabled Facilities Grants to district councils in Lancashire with a focus on discretionary grants	LCC Adult Social Care	28 June 2022

Other topics to be moved on to the work programme at the appropriate time:

- Update on the activities of the County Council's Champion for Mental Health (CC S Morris Spring 2022 tbc)
- Lancashire and South Cumbria Pathology Collaboration (September 2022)
- Community Mental Health Transformation programme (tbc)
- Early intervention and social prescribing - Review of development and effectiveness – (tbc)
- Housing with Care and Support Strategy (June 2023)

Health Scrutiny Steering Group Work Programme

Topic	Scrutiny Purpose (objectives, evidence, initial outcomes)	Lead Officers/partners	Proposed Date(s)
Lancashire and South Cumbria Stroke Services briefing	Update on Acute Stroke Centres (previously referred to as Hyper Acute Stroke Services)	Jack Smith, Elaine Day, NHS England and Improvement	22 September 2021
New Hospitals programme briefing	Update on the programme	Jerry Hawker and Rebecca Malin, New Hospitals Programme	
Substantial variation protocol for Lancashire	Consider the implementation of a written protocol for Lancashire	Gary Halsall, LCC	
Initial Response Service	Report on the newly established service by Lancashire and South Cumbria NHS Foundation Trust	LSCFT	13 October 2021
Clatterbridge Cancer Centre	Blood cancer proposal	Jackie Moran, NHS West Lancashire Clinical Commissioning Group	
Lancashire and South Cumbria Pathology Collaboration	Concerns raised by pathologists	Gary Halsall, LCC	
Outbreak management and infection control – adult social care	Report on the key issues	Lisa Slack, Head of Service Quality, Contracts and Safeguarding Adults Service, LCC	10 November 2021
NHS 111	Findings and evaluation of the new NHS 111 First programme (resolution from committee's meeting held on 15 September 2020)	Jackie Bell, Head of NHS 111 Service, NWAS	
NHS winter planning	Assurance on measures and systems in place for the forthcoming winter.	Seamus McGirr and David Bonson, Lancashire and South Cumbria ICS	

Appendix D

Continuing Healthcare Assessments	Focus on county council resources, understanding the delay to finalising policies, and the effect on wider health outcomes	Ian Crabtree and Saad Khan, LCC	1 December 2021
Workforce resilience, wellbeing, sufficiency – Adult Social Care	Report on the key issues	Louise Taylor, Tony Pounder, LCC Adult Social Care	
Healthwatch Lancashire	Identifying collaborative ways of working	David Blacklock, People First/Health Lancashire	5 January 2022
Workforce GP shortage	Progress made in relation to recommendations of the 2017 scrutiny inquiry report	NHS England North West and Lancashire and South Cumbria ICS	
New Hospitals Programme	Update on shortlisting options - first phase	Rebecca Malin and Jerry Hawker, New Hospitals programme	
UHMBT – Urology and Trauma and Orthopaedic Services	Determine how to monitor improvements	University Hospitals of Morecambe Bay Hospitals NHS Foundation Trust and Dr David Levy, Chair of NHSE/I System Improvement Board	9 February 2022
Fylde Coast Integrated Care Contract	Review of contract and recent CQC rating of Blackpool Hospital's Urgent and Emergency Care provision		
Quality Surveillance Group	Introduction and identifying collaborative ways of working	Jackie Hanson and Jane Scattergood, NHS England & NHS Improvement North West Region	
Shaping Care Together	Update on the programme	Matt Blakemore, South Sefton CCG and Jackie Moran, West Lancs CCG	10 March 2022
Lancashire & South Cumbria - Enhanced Acute Stroke Services programme	To consider further information on: <ul style="list-style-type: none"> • Trade union engagement • Travel times modelling and contingency plans for North Lancs area • Recruitment and training 	TBC	

Health inequalities – people with learning disabilities - TBC	Report on the key issues	LCC Learning disabilities, autism and mental health	
NHS Trust Quality Accounts	Review of NHS Trust Quality Accounts – formulating comments	Healthwatch Lancashire	6 April 2022
Continuing Healthcare Assessments - TBC	Update on progress	Ian Crabtree, Saad Kafrika, LCC and Talib Yaseen, Lancashire and South Cumbria ICS	
Annual health checks and LeDeR programme - TBC	Written report and action plan on performance against the trajectory for discharge rates, Annual Health Checks (AHC) and Learning Disabilities Mortality Reviews (LeDeR) targets	Lancashire and Midlands Commissioning Support Unit/Lancashire and South Cumbria ICS	
Intermediate Care Services - TBC	Report on the key issues	LCC and Lancashire & South Cumbria ICS	
			4 May 2022
Work programming 2022/23			June 2022
Quality Surveillance Group	Update on the transition to the System Quality Group	Jackie Hanson and Jane Scattergood, NHS England & NHS Improvement North West Region	June/July 2022

Other topics to be scheduled:

- Health Education England – workforce risks, recruitment and training (see 10 Nov 21 Steering Group notes)
- High Intensity User Programme
- Lancashire and South Cumbria Enhanced Acute Stroke Services – update to steering group between March and May 2022
- Liberty Protection Safeguards – review of preparations before go live (April/October 2022?)
- Health and Care Bill 2021 – implications for health scrutiny
- NHS Workforce and Shortage of GPs (December 2022 – see 1 December 2021 notes)
- Vascular Service improvement and new model of care and Head and Neck programme
- Healthwatch reports:
 - COVID recovery and restoration - primary and elective care
 - Primary care - face to face engagement

- Dental service shortage
- Day Care Service improvement (LCC)
- Community Diagnostic hubs
- Building and enduring health protection function beyond COVID – initial report on plans from LCC Public Health
- The following Public Health topics to be scheduled within the next six months from February 2022 (these supersede the combined topic originally scheduled for March 2022 on, Preventative healthcare – healthy weight and obesity; NHS Health Checks (Healthy Hearts) Emotional and Mental Health – substance misuse and alcohol services):
 - Best Start in Life – e.g. oral health, obesity, school readiness (Education and Children's Services Scrutiny Committee)
 - Healthy Hearts and Minds – NHS health checks and mental health
 - Public Health transformation programme

Rapporteur activity:

- CC D Westley - Ian Barber, Lancashire Armed Forces Covenant Hub, ex-service personnel programme of engagement with GPs and health services

Briefing notes and bite size briefings to be requested:

- January 2022 - CQC Assurance of local authority Adult Social Care (CQC report to be presented to committee) – briefing note to steering group and bite size briefing for all members?
- Health and Care Bill – opportunities for population health – bite size briefing